

MINORITY BUSINESS ENTERPRISE PLAN
(DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT, MARYLAND STATE)

MEEHA-EmPOWER ONLY PROJECTS

PROJECT:
ADDRESS:

1. The Developer/ Owner of this project is _____
The contact person is Mr./ Ms. _____ and shall be available at _____ The General Contractor(s) is _____
Who shall be represented by Mr./Ms. _____ and shall be available at _____.
2. The Developer/Owner/General Contractor will make a “Good Faith Effort” to utilize Minority Business Enterprises when establishing prime and subcontracting opportunities for this project.
3. These "Good Faith Efforts” will be communicated to all potential/actual vendors and subcontractors through the mechanisms of advertisements, solicitation of bids, discussion, negotiation and contract stipulation.
4. Our outreach efforts shall include a request for participation of MBE Associations located within the commutable vicinity and direct solicitation of identifiable minority subcontractors and vendors by mail. Notices may be placed in local publications informing the public of these opportunities. Necessary contract documents shall be provided free to MBE Associations for the use by their members.
5. It is expected that all contracts for this project will be negotiated.
6. The Developer and the Contractor will monitor the success of these actions through a monthly review of the awarded contracts. At this time, a review of uncommitted contracts for possible participation will be conducted.
7. A monthly ‘Subcontractor’s and Vendor’s Report will be submitted to CDA listing the MBE contracts awarded during the reporting period.

Developer/Owner Signature Date

General Contractor Signature Date

I have reviewed this plan and certify that it conforms with the Department’s requirements.

Jacquetta Hagler Date
Office of Fair Practice/ MBE Liaison